



**Nelson Mandela
Metropolitan
University**

for tomorrow

Port Elizabeth & George - South Africa

Postgraduate Application Pack

for International Students

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Please forward any enquiries to: international@nmmu.ac.za



**Nelson Mandela
Metropolitan
University**

for tomorrow

• PO Box 77000 • Nelson Mandela Metropolitan University
• Port Elizabeth • 6031 • South Africa • www.nmmu.ac.za

Dear Prospective Student

Thank you very much for enquiring about our programmes. We hope you decide to join our exciting and diverse university environment for the study experience of a lifetime!

At NMMU we offer the full spectrum of career-focused, academic- orientated and professional programmes from diploma through to doctorate level in more than 130 career fields.

In the documents below you will find an application form. Please complete the form and make sure it is accompanied by the following:

- Certified copy of school leaving certificate (with English translations where necessary)
- Certified copy of passport or identity document
- Transcript of an academic record if you have studied at another university or college
- International application fee of R500.00 (proof of transfer)
- Postgraduate applicants (in addition to the above must also submit the following):
- Certified copies of all undergraduate/postgraduate certificates
- Original transcript of an academic record must be sent in a sealed envelope from the issuing institution
- A synopsis of the intended field of research
- Proof of having completed a course in Research Methodology
- An abstract of your Master's degree research dissertation / treatise (Doctorate candidates only)

Master's and doctoral degrees by research candidates can apply at any time of the year. However we do urge you to apply well in advance to ensure adequate time for processing for the January intake. Also please note that coursework Master programmes have earlier closing dates, kindly consult the departmental website.

You may remit your application fee by telegraphic transfer or bank draft. Information on fees and banking details is attached and course specific fees can be found on our website.

Note: No application will be processed without payment of the application fee. Furthermore the Institution does not offer Distance Education Programmes to International Students.

If you have any queries kindly contact us via Email on: international@nmmu.ac.za

Application forms can be posted to:

NMMU South Campus
Office for International Education
P O Box 77000
Port Elizabeth
South Africa
6000

Or Emailed to: international@nmmu.ac.za

Yours faithfully

Dr Nico Jooste

Senior Director: NMMU Office for International Education

international.nmmu.ac.za

OFFICE FOR INTERNATIONAL EDUCATION - FEES GUIDELINES

This Fees Brochure is aimed at assisting you with all the costs required for your studies at Nelson Mandela Metropolitan University (NMMU). All International students are required to pay ALL FEES IN FULL PRIOR TO REGISTRATION and it is important to note the following:

1. DEFINITION OF TERMS

1.1 **International Student** : If a student is NOT in a possession of a SA identity document, he/she will be liable for the fees applicable to International students. Should the SA identity document be submitted before the following dates, the fees payable by SA students would then be applicable and the student's fees account would be adjusted accordingly.

1 April - 100% of the Foreign Admin/Foreign Tuition Fee will be refunded

1 September - 50% of the Foreign Admin/Foreign Tuition Fee will be refunded

2.1 **SADC students** - Students from a country in the South African Development Community, namely Angola, Botswana, Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Swaziland, Tanzania, Zambia and Zimbabwe.

These students are exempt from the Foreign Tuition Fee.

2. APPLICATION FEES

An application form WILL NOT be processed before the applicable fee has been paid. (Application fees are not refundable under any circumstances.)

Application fees are not applicable to NMMU students who continue their studies without interruption.

3. FEES PAYABLE IN ADVANCE

Once you have received your letter of acceptance please ensure the following fees are submitted with your acceptance of offer. These are all outlined in the inserted Fees Leaflet.

3.1 Non Refundable Acceptance Deposit

The non-refundable acceptance deposit is the first advance payment towards tuition fees in order to secure your place. This amount will be credited towards your student fees account upon registration. (This fee is not refundable under any circumstances.)

3.2 Accommodation Deposit

A Deposit is required in advance in order to secure your accommodation. The IO cannot be held responsible for sourcing your accommodation if you do not submit such a deposit. Should the Office for International Education not receive your deposit and application prior to arrival, you will be liable for paying a further R500 location fee to ensure placement.

3.3 Medical Aid

To be paid directly to Medical Aid provider. Please bring proof of payment or medical aid details with you.

3.4 Orientation

Orientation is compulsory for all international students and you are required to pay this fee with your initial deposit.

4. FEES PAYABLE PRIOR TO REGISTRATION

The following fees are payable for the different categories of students prior to registration. These are outlined in the inserted Fees Leaflet.

4.1 Foreign Admin And Foreign Tuition Fees

- SADC Student Reg Fee + Foreign Admin Fee + Module Fees
- NON-SADC Student Reg Fee + Foreign Admin Fee + Foreign Tuition Fee + Module Fee
- Masters Student Reg Fee + Foreign Admin Fee + Module Fee
- PHD Student Reg Fee + Foreign Admin Fee + Module Fee
- Study Abroad Reg Fee + Foreign Admin Fee + Foreign Tuition Fee + Module Fee
- Exchange Student Reg Fee + Foreign Admin Fee + Module Fees (depending on exchange agreement)

4.2 Registration fees

Registration Fees are debited to students' accounts and are payable every year. (Registration fees are not refundable under any circumstances.)

4.3 Module Fees (These are outlined in the inserted Fees Leaflet)

- Prescribed compulsory modules for a diploma / degree divided into years, semesters, terms or trimesters
- Year module – Runs from January to November.
- Semester module – A module offered over a six-month period.
- Trimester/Term module – A module that is offered over a three-month period.

5. PAYMENT EXEMPTIONS

The following students are exempt from paying their fees in full prior to registration, provided that previous debt is fully settled before registration:

5.1 Sponsored students

A letter of authority confirming the sponsorship amount is required prior to registration and is subject to the approval of the OIE: Manager of Finance. The sponsor's commitment must be specified in the confirmation letter. The amount should exceed the applicable down-payment required. If the amount is less than the required down-payment the student will be expected to make up the difference before registration.

5.2 NMMU Bursary Holders

Students qualifying for grants/bursaries where the NMMU is the fund administrator. Prior to registration, written confirmation of the grant or bursary is required from the faculty/department concerned. If the amount is less than the required payment the student will be expected to make up the difference before registration.

6. PAYMENT METHODS

Methods of payment available are:

- Cashier Pay Points on the NMMU campuses
- Credit Card payments – Please complete attached Credit Card Form and make sure you include your student number and signature
- Debit Cards
- Postal and Money Orders
- Direct deposits
- Internet banking
- Telegraphic Transfers
- Bank Drafts

Please use your student number as a "reference" at all times to ensure the correct allocation of monies paid as the NMMU accepts no responsibility for the incorrect allocation of payments received without student numbers. Please note that only bank stamped deposit slips to the NMMU's bank accounts and official NMMU receipts issued at the official NMMU Cashier Pay Points will be accepted as valid proof of payment.

7. NMMU BANKING DETAILS FOR DIRECT DEPOSIT & INTERNET PAYMENTS

International Payments

Account Name: Nelson Mandela Metropolitan University
Bank Name: Standard Bank
Bank address: 1 Pickering Street, Newton Park, PE,6057
Account Number: 08 026 3011
Bank Swift code: SBZA ZAJJ
NMMU Reference Number: STUDENT NUMBER
Student Number: (Please state on deposit slip)

Local Payments

Account Name: Nelson Mandela Metropolitan University
Bank Name: Standard Bank
Bank address: 1 Pickering Street, Newton Park, PE,6057
Account Number: 08 026 5855
NMMU Reference Number: STUDENT NUMBER
Please fax a copy of the deposit slip to: +2741-5041767
Attention: Bev Sanderson, using both the Reference Number as well as the Student Number(s).

8. ACCOMMODATION FEES (These are all outlined in the inserted Accommodation Fees Leaflet)

8.1 Residence / Post Grad Village Fees

The Full Semester's accommodation is payable in advance in order to obtain your room keys.

2nd Semester fees are payable at the beginning of July. You will also be charged a Registration Fee and Refundable breakage deposit for on-campus accommodation.

8.2 Off-campus Accommodation Rental

Off-campus accommodation: The Full Semester's accommodation is payable in advance in order to obtain your room keys. Thereafter fees are payable in advance per term.

Language Requirement

The medium of instruction and examination at the NMMU is English.

- IELTS – 6.5 overall score with a minimum of 6 in each section.
- TOEFL: PBT – 580 overall with minimums of 53 in listening, 52 in reading and 59 in structure/written
- CBT – 237 overall with minimums of 19 in listening, 19 in reading and 25 in structure/written
- IBT – 92 overall with minimums of 18 in listening, 17 in reading 22 in writing and 22 in speaking

Guidelines for Admission to Postgraduate Programmes

All International research Master's and Doctoral students may be required to spend at least nine months of their period of study on the campus. Applicants can also be required to spend three weeks on-campus to finalise research proposals before final admission.

The South African Higher Education system operates mostly as a 3-1-1-2 system. This means the following: an undergraduate bachelor of three years or a four year professional qualification followed by, in most cases, a one year postgraduate programme referred to as an Honours degree. This specialist-taught programme is required for entrance to a Master's programme. Most research Master's programmes have a one year minimum duration followed by a two year minimum registration for a Doctoral programme.

Admission to all these programmes are based on academic excellence in previous studies. Applications from applicants that acquired an average mark of 60% or higher in their previous qualification, will be considered for admission. Admission to any programme is also determined by the capacity to supervise a postgraduate research topic. Prospective applicants are thus required to provide, along with their application, a complete academic transcript of previous studies, and all other relevant documentation that will assist the University to make an informed admissions decision.

Applicants that consider the submission of an application for a research Master's qualification or an application for Doctoral studies should also submit a study proposal that includes a comprehensive description of the field of study as well as a description of the study topic. Applicants should also include the application fee with the application. Detailed admissions criteria for all the different qualifications offered at postgraduate level are provided in the University prospectus. Applicants considering Honours and coursework Master's programmes should apply during the dates prescribed for postgraduate students.

Admission and registration procedures for research Master's and Doctoral degrees

- A general postgraduate application form can be obtained from the Office for International Education or be downloaded from the website.
- Apart from the general admission requirements, a candidate may be required to fulfil further requirements, e.g. supplementary work or an oral/ written examination.
- Where applicable, a candidate must submit a research proposal for approval by the Faculty Research, Technology and Innovation Committee within the prescribed minimum period. Once such approval has been obtained, an official research project is registered by the Faculty.
- If the candidate complies with these admissions criteria, various processes will be undertaken to assign the candidate an appropriate supervisor or promoter.



HONOURS FEES 2017

eg. Fees Payable

	REG FEE	FOREIGN TUITION FEE	FOREIGN ADMIN FEE	MODULE FEE	TOTAL for NON-SADC
BSc Construction Management (SADC student)	1 100	0	4 800	52 120	58 020
BSc Construction Management (NON - SADC student)	1 100	17 900	4 800	52 120	75 920

- **NON-SADC students pay registration fee, foreign tuition fee, foreign admin fee & module fee.**
- **Foreign Fees are payable in each year of study.**
- **International Students are required to pay all their fees in advance**

The fees shown here are approximate estimates as fees.

PART-TIME / OCCASIONAL / HONOURS / MASTERS AND DOCTORATE DEGREES

Due to the wide range of modules available and the varying prices per module, students should consult their Faculty Administrator first to determine the appropriate module codes.

MEALS

Kindly note that no provision is made for meals in the residence fees listed above and if students require meals, an additional amount will have to be paid into their Meal Management Account.

The cost of 100% standard meals for the full academic year on all NMMU campuses amounts to R17610

BOOKS

Excluded from the fees mentioned above and quotations are available from the various bookshops.

GENERAL

To view the 2017 Student Accounts Guide please visit the following link: www.nmmu.ac.za/studentaccountsguide

Engineering	BSc: Construction Management	45601	R 52 120
	BSc: Quantity Surveying	73003	R 41 450
	BSc: Quantity Surveying	73004	R 36 490
Health	BA Honeres: Psychology	61601	R 21 100
	BA Honeres: Human Movement Science Biokinetics	30901	R 24 820
	BA Honeres: Human Movement Science Sport Science	30902	R 26 800
	BA Honores: Human Movement Science Coaching Science	62900	R 24 500
	BA Honores: Social Work	11200	R 29 980
	BA Honores: Social Work: Probation Work	61200	R 30 710
	BCur Honores: Advanced General Nursing Science	18802	R 21 120

	BCur Honores: Advanced Midwifery and Neonatal Nursing Science	18803	R 21 120
	BCur Honores: Advanced Primary Health Care	18805	R 21 120
	BCur Honores: Advanced Psychiatric Nursing Science	18804	R 21 120
	Postgraduate Diploma: Nephrology Nursing	60600	R 13 440
Business & Economic Sciences	BA Honores: Business Management	40541	R 22 610
	BA Honores: Economics	40543	R 21 860
	BA Honores: Development Studies	40520	R 20 630
	BA Honores: Industrial & Organisational Psychology	40528	R 24 740
	BA Honores: Labour Relations & Human Resources	40530	R 21 940
	Bcom Honores: Business Management	40540	R 22 580
	Bcom Honores: Economics	40542	R 21 860
	Bcom Honores: Industrial & Organisational Psychology	40526	R 24 740
	Bcom Honores: Labour Relations & Human Resources	40527	R 21 940
	Bcom Honores: Tourism Management	40522	R 24 570
	Postgraduate Diploma in Accountancy	40710	R 27 000
	Postgraduate Diploma in Accounting	40701	R 31 560
	Postgraduate Diploma in Applied Economics	42250	R 19 080
	Postgraduate Diploma in Business Administration	42240	R 44 650
	Postgraduate Diploma in Financial Planning	42260	R 18 920
	Postgraduate Diploma in Internal Auditing	42230	R 22 690
	Postgraduate Diploma in Maritime Studies	42270	R 23 310
Arts	BA Honores: Afrikaans and Dutch	11060	R 21 000
	BA Honores: Anthropology	11003	R 21 050
	BA Honores: Applied Language Studies	11066	R 26 130
	BA Honores: Corporate Communication	11025	R 21 740
	BA Honores: English	11005	R 25 440
	BA Honores: French	11056	R 22 010
	BA Honores: History	11058	R 31 250
	BA Honores: Public Administration	11052	R 20 780
	BA Honores: IsiXhosa	11054	R 22 040
	BA Honores: Journalism	11024	R 21 740
	BA Honores: Media Studies	11023	R 21 740
	BA Honores: Philosophy	11010	R 20 800
	BA Honores: Political Science	11011	R 23 980
	BA Honores: Sociology	11013	R 21 000
Science	BA Honores: Computer & Information Science	21521	
	BA Honores: Geography	21503	R 27 500
	Bcom Honores: Computer Science & Information Systems	21509	R 27 890
	Bcom Honores: Information Systems & Auditing	21532	R 25 270
	Bcom Honores: Information Systems & Business Management	21528	R 26 910
	Bcom Honores: Information Systems & Accounting	21529	R 26 910
	Bcom Honores: Mathematical Statistics	21507	R 21 950
	BSc Honores: Applied Mathematics	21523	R 21 800
	BSc Honores: Biochemistry	21531	R 27 320
	Bsc Honores: Botany	21522	R 29 460

	BSc Honores: Chemistry	21525	R 26 560
	BSc Honores: Computer Science & Information Science	21524	R 24 480
	BSc Honores: Environmental Geography	21519	R 27 500
	BSc Honores: Formulation Science	21540	R 27 670
	BSc Honores: Geographical Information systems	21557	R 29 010
	BSc Honores: Geology	21555	R 29 480
	BSc Honores: Mathematical Statistics	21537	R 23 100
	BSc Honores: Mathematics	21527	R 21 810
	BSc Honores: Microbiology	21530	R 27 460
	BSc Honores: Physics	21558	R 29 580
	BSc Honores: Zoology	21560	R 29 730
Education	BEd Honores	36500	R 22 600
	PGCE in Education	31830	R 22 820
	PD: Mathematics Education	30553	R 22 600
	PD: Science Education	30554	R 22 600

MASTERS & MTECH DEGREES (RESEARCH) FEES 2017

eg. Fees Payable

	REG FEE	FOREIGN ADMIN FEE	RESEARCH FEE	TOTAL for NON-SADC
MSc (Construction Manangement)	1 100	5 200	16 620	22 920
Mtech (Quantity Surveying)	1 100	5 200	16 620	22 920

- Foreign Fees are payable in each year of study.
- International Students are required to pay all their fees in advance

The fees shown here are approximate estimates as fees.

Faculty	Qualification description	Qualification code	Year 1	Year 2	Year 3	Year 4	Year 5	
Engineering	MTech (Quantity Surveying)	5261	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Construction Management)	5281	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MEng Civil	75057	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech Operations (Quality)	5731	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	Master of Information Technology	75052	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MEng (Electrical)	75058	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Operations Management)	75053	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MEng (Mechanical)	75059	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MEng (Industrial)	75060	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MSc (Construction Economics)	75010	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MSc (Construction Management)	75011	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MEng (Mechatronics)	75055	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
Health	MTech (Environmental Health)	6175	R 16 620	R 5 550	R 5 550	R 6 100	R 6 100	
	MTech (Biomedical Technology)	6230	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800	
	MTech (Radiography)	6240	R 16 620	R 5 550	R 5 550	R 6 100	R 6 100	
	MCur (Research)	65000	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MPharm (Research)	65500	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MA (Psychology : Research)	65102	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	Master of Health Sciences in Medical Lab Science	65230	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800	
	MSW (Research)	65350	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	Master of Human Movement Sciences	65001	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800	
	MSc Dietetics	60550	R 17 870	R 17 870	R 17 870	R 19 660	R 19 660	
	MSc (General Health Science)	65011	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800	
	Law	LLM (Mercantile Law)	55651	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
LLM (Private Law)		55652	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
LLM (Public Law)		55653	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
Buss & Econ	MTech (Marketing)	5411	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Business Administration)	5412	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Entrepreneurship)	5505	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Human Resource Management)	5541	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MTech (Logistics)	5600	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MA (Industrial & Org Psych)	41037	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	
	MA (Economics)	41038	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280	

Faculty	Qualification description	Qualification code	Year 1	Year 2	Year 3	Year 4	Year 5
	MA (Development Studies)	41045	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom (Accounting)	41051	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880
	Mcom (Business Management)	41052	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom (Economics)	41053	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MCom (Industrial Psychology)	41005	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom (Industrial Psychology)	41055	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom Entrepreneurship	41060	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MCom (Labour Relations & HR)	41015	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom (Human Resource Management)	41058	R 16 620	R 5 550	R 5 550	R 6 100	R 6 100
	Mcom (Toursim Management)	41030	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880
	Mcom: (Marketing)	41061	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mcom (Logistics)	41057	R 16 620	R 5 550	R 5 550	R 6 100	R 6 100
	MA (LR & Human Resources)	41025	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mphil in Tourism Management	41300	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880
Arts	MTech (Ceramic Design)	5011	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Fine Art)	5021	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Fashion)	5051	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Photography)	5071	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Graphic Design)	5111	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Textile Design)	5121	R 19 860	R 19 860	R 19 860	R 21 840	R 21 840
	MTech (Architectural Technology)	5251	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MTech (Public Relations)	5860	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Sociology)	15002	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Political Studies)	15003	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Afrikaans and Dutch)	15004	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Xhosa)	15009	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Media Studies)	15006	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Conflict Transformation)	15017	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Philosophy)	15019	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Applied Language Studies)	15020	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (Public Administration)	15021	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA French	15020	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (English)	15201	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MA (History)	15030	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	Mmus	12520	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880
	MA (Anthropology)	15040	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MArch	15070	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MArch	43000	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
Science	MTech (Agriculture)	5452	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MTech (Agriculture) - George Campus	5060	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MTech (Game Ranch Management)	5456	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MTech (Chemistry)	6165	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	Mtech (Forestry) George Campus	5901	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	Mtech (Nature Conservation) George Campus	5220	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Botany)	25003	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Geology)	25005	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800

Faculty	Qualification description	Qualification code	Year 1	Year 2	Year 3	Year 4	Year 5
	MSc Mathematics	22055	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MSc (Mathematical Statistics)	25007	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MSc (Physics)	25008	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Zoology)	25010	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Biochemistry)	25021	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Microbiology)	25022	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Applied Mathematics)	22053	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MSc (Chemistry)	25015	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Textile Science)	25016	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
	MSc (Geography)	25018	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc (Comp Science & Info Systems)	25020	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Industrial Chemistry	25061	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Biological Oceanography	25030	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Chemical and Physical Oceanography	25033	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Agriculture	25060	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Forestry (George Campus)	25062	R 18 910	R 6 310	R 6 310	R 6 920	R 6 920
	MSc Game Ranch Management	25064	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	MSc Nature Conservation (George Campus)	25063	R 18 910	R 18 910	R 18 910	R 20 800	R 20 800
	Mcom (Computer Science & Information)	25012	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880
	Mcom (Statistics)	25011	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280
Education	MEd	30500	R 16 620	R 16 620	R 16 620	R 18 280	R 18 280

MASTERS & MTECH DEGREES (COURSEWORK)

FEES 2017

eg. Fees Payable

	REG FEE	FOREIGN ADMIN FEE	RESEARCH FEE	TOTAL for NON-SADC
MSc in Built Environment: Project Management - 1st year	1 100	5 200	21 200	27 500
MSc in Built Environment: Project Management - 2nd year	1 100	5 200	33 020	39 320

- Foreign Fees are payable in each year of study.
- International Students are required to pay all their fees in advance

The fees shown here are approximate estimates as fees.

Faculty	Qualification description	Qualification code	Year 1	Year 2
Engineering	MSc in Built Environment: Construction Health & Safety Mngt	75024	21200	33030
	MSc in Built Environment: Construction Management	75023	21200	33020
	MSc in Built Environment: Facilities Management	75020	21200	28810
	MPhil in Information Technology Governance	75050	31860	
	MSc in Built Environment: Project Management	75022	21200	33020
	MSc in Built Environment: Property Economics & Valuation	75021	21200	28810
Health	MA: Clinical Psychology	60100	21760	10040
	MA: Counselling Psychology	60200	21760	10040
	MA: Health & Welfare Management	60500	32150	7910
	MA: Biokinetics	62002	27010	
	MA: Human Movement Science With Endorsement Sport Science	62003	27010	
	MA: Social Work: Clinical	60301	24840	
	MCur: Advanced Clinical Midwifery & Neonatal Nursing Science	18003	26640	
	MCur: Advanced General Nursing Science	18002	22270	
	MCur: Advanced Nursing Education	18006	26670	
	MCur: Advanced Primary Health Care	18005	34550	
	MCur: Advanced Psychiatric Nursing Science	18004	26640	
	MPharm: Industrial	20401	34230	
	Law	LLM: General	55601	28280
LLM: Criminal Justice		55656	28280	7700
LLM: Labour Law		55654	27300	7700
LLM: Taxation		55657	20230	17820
Buss & Econ	MTech: Cost & Management Accounting	5924	12750	8220
	MA: Development Studies	40525	24050	19230
	MA: Industrial & Organisational Psychology	42001	32140	
	MA: Labour Relations & Human Resources	41024	32170	
	MA: Economics	41010	26420	
	Mcom: Economics	41023	26420	
	Mcom: Industrial & Organisational Psychology	41027	32140	
	Mcom: Labour Relations & Human Resources	41014	32170	
	Mcom: Taxation	41056	20230	20350

Faculty	Qualification description	Qualification code	Year 1	Year 2
	MBA	5406	74300	54160
	Mphil: Development Finance	44100	28200	7290
Arts	MArch: Professional	43002	36220	35510
	MA: African Languages	12018	27820	
	MA: Applied Language Studies	14600	25870	
	MA: Media Studies	12013	27840	25660
	MA: Sociology	12400	33800	
	MMus: Applied Choral Conducting	12507	38520	
	MMus: Composition	12509	38520	
	MMus: Music Education	12504	38520	
	MMus: Musicology	12503	38520	
	MMus: Music Technology	12508	38520	
	MMus: Performing Arts	12510	42730	
	MPhil: Christian Studies	14200	32350	12600
	MPhil: Conflict Transformation and Management	14300	39130	21180
	MPhil: Conflict Transformation and Management	15300	30020	
	MPhil: Public Administration	19600	23220	25530
	MPA	19550	21750	18900
	MPA	19500	23220	23420
Science	MTech: Chemistry: Product and Process Development	6166	34820	
	MSc: Nano Science	22050	33150	

DOCTOR'S AND DTECH'S FEES 2017

eg. Fees Payable

	REG FEE	FOREIGN ADMIN FEE	RESEARCH FEE	TOTAL for NON-SADC
DTech (Engineering: Electrical)	1 100	5 200	16 930	23 230
PhD (Information Technology)	1 100	5 200	16 930	23 230

- Foreign Fees are payable in each year of study.
- International Students are required to pay all their fees in advance

The fees shown here are approximate estimates as fees.

Faculty	Qualification description	Qualification code	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Engineering	DTech (Engineering : Electrical)	7350	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Operations Management)	7581	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Engineering : Mechanical)	7721	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	PhD (Construction Economics)	47201	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	PhD (Construction Management)	47700	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	PhD (Information Technology)	76001	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil Engineering Mechanical	76010	R 17 160	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880	R 18 880
	Dphil Engineering Mechatronics	76002	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Health	DTech (Environmental Helath)	7175	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Biomedical Technology)	7230	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	PhD (General Health Science)	66501	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Psychology)	66000	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Human Movement Science)	66100	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Social Development Professions)	66200	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Nursing)	66300	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Law	Doctor of Laws (Mercantile Law)	56001	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Doctor of Laws (Private Law)	56002	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Doctor of Laws (Public Law)	56003	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Buss & Econ	DBA	4403	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Marketing)	6411	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil Marketing	46550	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Human Resource Management)	6541	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DTech (Logistics)	6600	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil Logistics	46400	R 16 930	R 5 650	R 5 650	R 5 650	R 5 650	R 5 650	R 6 230
	DCom (Business Management)	41502	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DCom (Economics)	41503	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Business Management)	41512	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Economics)	41513	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Accounting)	41552	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620

Faculty	Qualification description	Qualification code	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	DPhil (Industrial Psychology)	41523	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil Development Finance	41530	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil Tourism Management	41526	R 17 160	R 17 160	R 8 590	R 8 590	R 8 590	R 12 850	R 17 160
	Dphil Human Resource Management	41514	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	Dphil (Labour Relations & Human Resources)	43024	R 17 160	R 17 160	R 17 160	R 17 160	R 18 880	R 18 880	R 18 880
	DPhil (Development Studies)	41525	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Arts	Dphil Architecture	16505	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Philosophy)	16601	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Public Administration)	16602	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Biblical And Religious Studies)	16603	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Conflict Management)	16604	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Political Studies)	16605	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Music)	16606	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Anthropology)	16607	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Sociology)	16609	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (History)	13010	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DPhil (Medial Studies)	16612	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DLitt English	13500	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DLitt (Xhosa)	16501	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DLitt (Afrikaans and Dutch)	16502	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DLitt (Applied Languages)	16503	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DMus	16504	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	DArch	43500	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Science	DTech (Agriculture)	6451	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DTech (Chemistry)	7360	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	Dtech Nature Conservation	6220	R 20 290	R 6 770	R 6 770	R 6 770	R 6 770	R 6 770	R 20 290
	Dphil Nature Conservation	26520	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	Dphil Agriculture	26300	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Geography)	26608	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Botany)	26503	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Computer Science)	26504	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Geology)	22505	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Mathematics)	26506	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	PhD (Mathematical Statistics)	26507	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
	PhD (Physics)	26508	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	PhD (Zoology)	26510	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	Dphil (Biochemistry)	26511	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	PhD (Microbiology)	26512	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	PhD (Applied Mathematics)	26513	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Information Systems)	26514	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Chemistry)	26515	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	DPhil (Chemistry)	26500	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	Dphil Oceanography	26517	R 20 290	R 20 290	R 20 290	R 20 290	R 22 320	R 22 320	R 22 320
	PhD (Textile Science)	26516	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620
Education	DPhil (Education)	R 16 930	R 16 930	R 16 930	R 16 930	R 18 620	R 18 620	R 18 620	R 20 660

Application for POSTGRADUATE academic admission and on-campus residence

(Postgraduate Diplomas, Honours, Masters and Doctorates)



Nelson Mandela
Metropolitan
University

for tomorrow

Port Elizabeth & George

Year:

Indicate the year you wish to commence studies

NB! Please take note of the minimum admission requirements before completing this application form.
(Available from the prospectus)

Please indicate by ticking the applicable box

Student type South African student International student
NMMU Campus Port Elizabeth George

Surname

Initials

Student number

Have you consulted with the relevant Department before applying? Yes No

Name of qualification (Postgraduate Certificate, Postgraduate Diploma, Honours (e.g. BSc Hons: Chemistry), Masters, Doctoral Degrees

Full Research Coursework

Field of study _____

Full-time Part-time

Checklist for applicants

(Please note that your application form cannot be processed if you have not included all the relevant documents. Please use the checklist below to ensure that you have included all the required documents before you submit your application form).

- Certified copy of your ID document/Passport copy: for international students
- Certified copy of matric certificate/school leaving results
- Certified copies Diploma/Degree certificate(s)
- Academic record(s) and certificate(s) of conduct from previous institution (with English translations where applicable)
- Certified copy of marriage certificate (where applicable)
- Proof of payment of your application fee
- A synopsis of the intended field of research (for research master's/doctoral candidates only)
- An abstract of your Master's degree research dissertation or treatise (for doctoral candidates only)
- Proof of having completed a course in research methodology (if applicable)
- SAQA certificate for qualifications obtained at a non-South African institution

1. Application (all qualifications) for academic admission: 20 intake (please indicate year)

No application fees for South-African applicants.
Online as well as manual applications.....FREE

Before completing the application form, please take note of the minimum admission requirements for the qualification that you are applying for (Website: www.nmmu.ac.za/application) or refer to the relevant course guide.

Please note: applications for postgraduate study are open throughout the year, however, various programmes have various closing dates so please check with the relevant faculty before applying.

2. International students

International Student Fees.....R500

You may remit your application fee by telegraphic transfer or bank draft.

Account name: Nelson Mandela Metropolitan University

Bank name: Standard Bank

Bank address: 1 Pickering Street, Newton Park, Port Elizabeth, South Africa

Student name & passport number: Please state on deposit slip

The bank details are as follows:

Account no.: 080263011

Bank swift code: SBZAZAJJ

NMMU ref. no.: 5350 4605

All enquiries with regard to application, admission, orientation, accommodation, study permits etc can be sent to international@nmmu.ac.za or you can visit their website at www.nmmu.ac.za/international or contact the international Admissions Office at +27 (41) 504 2161.

3. Students transferring from other tertiary institutions

If you were previously registered at other tertiary education institutions, other than NMMU, you need to submit a **full academic record and certificate of conduct issued** by each institution at which you were registered. This statement must indicate all modules passed and failed and modules for which you are currently registered. Students who studied at the Port Elizabeth campus of the former Vista University before 2004 must obtain an academic record and a certificate of conduct from UNISA. (Tel: 086 167 0411 or e-mail: undergrad@unisa.ac.za)

4. Postgraduate funding

Consult with the Research Capacity Development Office at RCD@nmmu.ac.za or 041 504 2358 for Honours, Masters and Doctoral funding.

Applicants need to be aware that postgraduate funding opportunities are highly competitive and furthermore, the majority of calls for applications become available during the previous academic year.

5. Students living with special needs/disabilities (indicate any changes)

NMMU strives to ensure that all campus facilities are accessible to students living with special needs/disabilities. Every reasonable attempt will be made to provide students with the assistance they may require. Disability status is confidential. However, if NMMU is not aware of the special need/disability, the university will not be in a position nor obliged to make reasonable accommodations. If the special need/disability is not self-evident, NMMU may require the applicant to disclose sufficient information to confirm the special need/disability or to ensure that reasonable accommodation is granted.

For more information on accessibility and how your particular special need/disability can be accommodated, you are advised to contact the Disability Office, on 041 504 2562/2313/4756 or e-mail: disability@nmmu.ac.za as early as possible. Early enquiries during the year preceding application are encouraged, to ensure that requests can be reasonably accommodated.

6. Residence applications

- ▶ To apply for a place in the residence please complete Section H at the end of the application form.
- ▶ Please note that indicating that you require accommodation does not guarantee you a place in the residences as residence accommodation is limited.
- ▶ Applications for residence accommodation is subject to a selection process.
- ▶ No student will be admitted to residence until she/he has been academically admitted to a university programme.
- ▶ Please include proof of your current residential/ home or postal address with your application form.

7. Changes after submitting an application

Kindly advise the Admissions Office in writing if your address should change or if you would like to change qualification after submitting this form. You are advised to contact the Admissions Office at 041 504 2593/1111/3619, should you decide not to proceed with your application.

8. Student number

Please use your student number when corresponding with the university. This student number will appear in all future correspondence that you receive from the university.

9. Medium of instruction and academic activities

Tuition at Nelson Mandela Metropolitan University is presented in English. Academic activities take place from Monday to Friday and when necessary, on Saturdays.

10. Selection of Post Graduate candidates

Submission of a completed application form does not mean that you have been accepted as a student, or that you may register. All applicants will be notified of the outcome of their application. All prospective students are selected in accordance with the admissions policy of the university. Certified copies of the required certificates must be attached to your application form. **Prospective students will be notified via sms and can also track their application online (www.nmmu.ac.za/application)**

Please do not send original certificates in the post.

Acceptance as a student does not mean that you have also been accepted at one of the residences or that you will automatically qualify for post graduate funding

APPLICATION FOR ADMISSION

Instructions

Use **CAPITAL LETTERS** to complete this form or place an **X** in the correct box. **Please use a black pen.** Kindly complete the form in **FULL** and answer all the questions. Application forms that are not completed and do not include the required documentation may not be processed. In this case your application form will be returned to you which may delay the application process.

▶ SECTION A

Personal details

Title Initials..... Surname

First names in full

Maiden name (if applicable)

Date of birth..... Identity number/Passport number.....

Marital status Single Married Divorced Widowed

Gender Male Female

Home language

Nationality / residence status

South African citizen Non South African citizen with temporary residence permit

Non South African citizen with permanent residence permit Non South African citizen not resident in South Africa
Foreign applicants must submit proof of permanent residency

If you are not a citizen of South Africa kindly indicate

Passport number Expiry date

Population group (information required by the Department of Higher Education & Training in respect of SA citizens only)

Black Coloured Indian White Other

Accommodation

Do you require accommodation? Yes No

Accommodation will be provided for full-time registered students

This information will not compromise your application

Do you have any disabilities/special needs Yes No

If yes, please indicate:

- Sight (conditions corrected with spectacles are not applicable)
- Hearing (even with hearing aid)
- Communication (talking, listening)
- Physical (moving, standing)
- Intellectual (difficulties in learning)
- Emotional (behavioural or psychological)
- Multiple

Please provide more details regarding your disability/special needs (e.g. partially sighted, wheelchair user, degree of deafness). Every reasonable attempt will be made to provide you with the assistance you may need as a result of your disability. You must provide the university with the necessary information about your disability/special need status at the time of your application by completing and attaching the disability/special need assessment form. You are required to submit supporting documentation with your application. The relevant form will be posted to you or can be downloaded from the admissions office webpage.

Please provide more information if you have ticked any of the above.

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This section must be completed by all applicants in full

PLEASE NOTE: It is your responsibility to inform the university in writing should any of these addresses change.

Your postal address

Title Name & Surname.....
.....
Address.....
.....
..... Postal code.....
Tel (Home): Code Number.....
Tel (Work): Code Number.....
Fax Cell.....
E-mail address.....

Name and address to which accounts must be mailed

Title Initials.....
Surname.....
Address.....
.....
..... Postal code.....
Tel (Home): Code Number.....
Tel (Work): Code Number.....
Fax Cell.....
E-mail address.....

Your home / residential address

(if different from postal address)

Address.....
.....
.....
..... Postal code.....

Next of kin address (e.g. parents, spouse)

Title Initials.....
Surname.....
Address.....
.....
..... Postal code.....
Tel (Home): Code Number.....
Tel (Work): Code Number.....
E-mail address.....

▶ SECTION C

School Leaving Details

Education Details

(Information required by the Department of Education)

School Leaving Details

Name of School.....
City and Province.....
Date of Final School Year.....

Please complete the section if you were previously registered at another university, university of technology or private college. Please supply full particulars of every year of registration, irrespective of whether or not any modules were passed. Certified copies of formal academic qualifications must be submitted. **An original academic record and certificate of conduct must also be submitted.** (with English translations where necessary).

Student no..... from year..... to year.....

Name of degree / diploma.....Awarded Yes No

Institution.....Country.....

Student no..... from year..... to year.....

Name of degree / diploma.....Awarded Yes No

Institution.....Country.....

Student no..... from year..... to year.....

Name of degree / diploma.....Awarded Yes No

Institution.....Country.....

Student no..... from year..... to year.....

Have you ever been disqualified or refused admission / re-admission at another tertiary educational institution? Yes No

▶ SECTION D

Declaration by postgraduate applicant

Student number

(This section is compulsory)

If I am admitted as a student to the university, I undertake to:

1. Perform such work as may be assigned to me by members of staff and to conform to all the rules and regulations laid down by the university.
2. Acquaint myself with all the rules, policies and procedures applicable to the qualification for which I enrol; I have also acquainted myself with the fees payable as stipulated by the university.
3. I acknowledge that the rules, policies and procedures and instructions referred to in 1 and 2 above are subject to amendment without notice.
4. I undertake to immediately notify the Faculty Administration Office in writing if I change or cancel my registration. I further undertake, if applicable to me, to immediately notify my legal guardian and/or the person who assumes liability for payment of the fees owing by me if I change or cancel my registration and to provide the said person with all accounts received from the university. I further acknowledge that such cancellation is not valid unless given in writing.
5. I am aware that my registration is valid only if it complies with the rules of the qualification concerned, notwithstanding the acceptance of this registration by the university.
6. The fees and conditions shall be determined by the Council and are subject to amendment without prior notice. I undertake to pay all fees prescribed by the university in respect of any module/qualification for which I register, by the due date as well as all other fees, which may be owing by me to the university. I further note and accept liability for payment of interest as stipulated by the university from time to time in the event of my failing to pay fees for which I am liable by the prescribed date. In the event of the university successfully instituting legal action against me for the recovery of any amounts owing, due and payable or the enforcement of any legal rights of the university, I shall be liable to pay all legal costs incurred on an attorney and client scale, including collection commission and interest. I agree that the university may provide me with statements of account and any other communiqués by way of electronic communication through data messages. These data messages may be sent to the cellular number provided by me. I am also prepared to accept such messages at my NMMU student e-mail address or at an alternative e-mail address nominated by myself in writing.
7. I accept that my examination results, certificate/diploma/degree and study record may be withheld under the following circumstances:
 - 7.1 in the event of my student account being in arrears or
 - 7.2 in the event of any disciplinary matter pending against me.
8. I understand that if after registration it is found that my tuition fees or residence account or any other monies including the cost for the replacement of library materials owing to the university have not been paid by the prescribed date, my registration may be cancelled. Failure to pay residence fees by the date stipulated by the university may result in my eviction from the residences.
9. I will immediately notify the Admissions Office, in writing, if I change my address.
10. Should I, during the course of my studies at the university, sustain any injuries or contract any illness or suffer loss or damages, I hereby undertake not to institute any claim against the university on account thereof, irrespective of the cause of such damages or loss. In the event of my death during the course of my studies, this undertaking shall be binding on the executor of my estate and my heirs and successors-in-title. Under the circumstances referred to, I or my executor, administrator, heirs and successors-in-title (in the event of my death) hereby indemnify the university in respect of any damages suffered by me from any of the causes referred to above.
11. I understand and accept that any work produced by me during my studies or research at the university which may be the object of an intellectual property right, as well as any data or information collected or obtained by me, shall remain the property of the university, and I undertake not to alienate, transfer or make known such to any other party without the written permission of the university.
12. I undertake, that should I be admitted to the residence, the university may assume that I have constructive knowledge of all present and future policies and rules relating to residences.
13. The university uses a digital document management system to store and retrieve information. All student records and other correspondence will therefore be converted to a data format and originals may be destroyed after a period of time.
14. The information furnished by me herein is to the best of my knowledge true, correct and complete.
15. An applicant who submits any document in support of this application, which contains a false statement, is altered or forged, will be prosecuted both criminally as well as in terms of the Student Disciplinary Code. The findings of the Disciplinary Committee will be communicated to all other tertiary institutions in the country.
16. I declare that the proposed dissertation or thesis has not been undertaken at another tertiary institution.
17. I declare that I am not currently registered at another tertiary institution.

SIGN HERE

APPLICANT

First name(s) Surname

Signed at on the of 20

Signature / thumb print.....

(To be completed only if the applicant is a dependant; or does not / will not have permanent employment must have their legal guardian/parent or surety complete this section and sign on the next page)

Details of parent/legal guardian/surety

Name

Surname

Identity number of parent/legal guardian/surety

Home address

..... Postal code

Home telephone number: Code Number

Fax Cell

E-mail address

Relationship to applicant (eg. father, uncle, aunt etc.)

Employer's name (proof of employment must be provided)

Employer's address

..... Postal code

Work telephone number: Code Number

1. I confirm that I am the legal guardian of the applicant and agree to the provisions contained in the declaration of the applicant.
2. I agree to any change in degree, diploma or module that the applicant may take. The university shall not be responsible if the applicant abandons his/her studies or leaves the university.
3. I apply on behalf of the applicant in my personal capacity for his or her registration as a student at the university and hereby bind myself as surety and principal co-debtor for all fees due and payable owing to the university by the applicant.
4. Insofar as it may be applicable to me, I undertake, should the applicant be admitted to the university to:
 - 4.1 comply with all the rules and regulations of the university
 - 4.2 acquaint myself with all the rules, regulations and instructions applicable to the qualification for which the applicant enrolls.
5. I shall be personally liable for payment of all fees, which may become due to the university in terms of this application and I renounce the benefits of exclusion, division and cession of action should any action be taken by the university for the recovery of fees owing, due and payable to the university by either myself or the applicant.
6. I indemnify the university against any claim against the university arising out of any injuries, loss or illness suffered or contracted by the applicant, myself or any third party representing myself or the applicant during the course of or arising out of his/her studies at the university, irrespective of the cause of such damages, illness or loss.
7. I undertake not to institute any claim against the university on account of any injuries or loss suffered or illness contracted by the applicant during the course of or arising during his/her studies at the university.
8. The fees and conditions shall be determined by the Council and are subject to amendment without prior notice. I undertake to pay all fees prescribed by the university in respect of any module for which I register by the due date as well as other fees, which may be owing to the university. I further note and accept liability for payment of interest as stipulated by the university from time to time in the event of my failing to pay fees for which I am liable for by the prescribed dates. In the event of the university successfully instituting legal action against me for the recovery of any amounts owing, due and payable or the enforcement of any legal rights of the university, I shall be liable to pay all legal costs incurred on an attorney and client scale, including collection commission and interest. I have furthermore noted that all accounts in respect of the applicant will be sent to him/her to check for accuracy and that it is the said applicant's duty to make accounts concerned available to me for settlement.

I agree that the university may provide me with statements of accounts and any other communiqués by way of electronic communication through data messages. These data messages may be sent to the cellular number provided by the student. I am also prepared to accept such messages at the students NMMU e-mail address. I also accept that such messages may be received by myself at the cellular or e-mail contact details provided by the student in terms of paragraph 6 of Section F.

9. I understand that the registration of the applicant may be cancelled or examination results may be withheld, if I fail to pay any fees owing, due and payable to the university in respect of the applicant on the due date without any prejudice to any rights, which the university may have in respect of the recovery of such fees.
10. Failure to pay the residence fees by the date stipulated may result in the applicant being evicted from the residences.
11. In the event of the university successfully instituting legal action against me for the recovery of any amounts owing, due and payable or the enforcement of any rights of the university, I shall be liable to pay all legal fees on an attorney and client scale, including collection commission and interest.
12. I declare that I have not been declared insolvent by a competent authority or any court of law on the date of signing this agreement.
13. I declare that the information supplied by me on this form is, to the best of my knowledge, true and correct.

SIGN HERE	PARENT/LEGAL GUARDIAN/SURETY
First name(s) Surname	
Signed at on the of 20	
Signature of parent/legal guardian/surety	
NB: A copy of the first page of the identity document of the parent / legal guardian / surety must be submitted.	

WHERE DID YOU HEAR ABOUT NMMU, OR WHAT MADE YOU DECIDE ON NMMU AS A STUDY OPTION?		
Choose as many as are applicable.		
<input type="checkbox"/> Newspaper adverts	<input type="checkbox"/> From career expos	<input type="checkbox"/> Facebook
<input type="checkbox"/> From your friends or family	<input type="checkbox"/> Visit to the university	<input type="checkbox"/> Twitter
<input type="checkbox"/> From the Internet (website)	<input type="checkbox"/> Billboards	<input type="checkbox"/> YouTube
<input type="checkbox"/> Radio adverts	<input type="checkbox"/> TV Ad	

Your employment details (if full-time employment or self employed)		
Name of employer..... Telephone number.....E-mail address.....		
Please tick or specify the appropriate industry you work in		
<input type="checkbox"/> Agriculture/Forestry	<input type="checkbox"/> Education	<input type="checkbox"/> Mining
<input type="checkbox"/> Automotive Components	<input type="checkbox"/> Financial Services	<input type="checkbox"/> Petro/Chemicals
<input type="checkbox"/> Automotive Dealers	<input type="checkbox"/> Governmental Local	<input type="checkbox"/> Retail
<input type="checkbox"/> Automotive Manufacturing	<input type="checkbox"/> Governmental Regional	<input type="checkbox"/> Technology/ Telecommunication
<input type="checkbox"/> Banking	<input type="checkbox"/> Hospitality/ Restaurant Industry	<input type="checkbox"/> Travel/Tourism
<input type="checkbox"/> Community/ Social Services	<input type="checkbox"/> Legal	<input type="checkbox"/> Other Manufacturing
<input type="checkbox"/> Construction/ Civil Engineering	<input type="checkbox"/> Marketing and Sales	<input type="checkbox"/> Other (please specify)
<input type="checkbox"/> Security Services	<input type="checkbox"/> Medical/Health Care	

Student Name:
Student Number:

For office use only

Recommendation of Head Of Department (please tick the relevant box and complete the form)

Fully complies with the prerequisites of the qualification and CAN be admitted to

Provisionally complies with the prerequisites of the qualification and can be admitted to study provided that:.....

Does **NOT** comply with the prerequisites of the qualification and **CANNOT** be admitted to study.....

Additional comments:

Signature of Head of Department:.....Recommended Supervisor / Promoter:.....

Recommended Joint Supervisor / Promoter:.....Acceptance by Supervisor / Promoter:.....

Print Name:.....Signature:Date:.....

For office use only

Office for International Education Credentials Evaluation Comments Accredited Not Accredited

Highest Qualification Obtained:..... Average Grade for Qualification:

Comparable to SA: Diploma Degree Hons Degree Masters Degree Other:.....

Comments (International Office).....

..... Date:.....

Please tick the appropriate representative response:

<input type="checkbox"/>	Applicant invited by Faculty to finalise research proposal (visit at the expense of the STUDENT)	Faculty to indicate date of visit	
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Application pending (request additional information):

Faculty representative signature:.....Date:.....

PLEASE RETURN COMPLETED APPLICATION TO THE OFFICE FOR INTERNATIONAL EDUCATION FOR THE ATTENTION POST-GRADUATE OFFICER (X2161)

All international full research M&D students are required to spend at least nine (9) months on campus during the completion of their qualification, this includes time spent on campus to finalise research proposal.



APPLICATION FOR OFF-CAMPUS ACCOMMODATION

Please note that this application can only be considered after your application for admission to the university has been approved and a refundable damages deposit fee of R2000 has been paid.

SECTION A: ACADEMIC ACTIVITIES

Student Number: Have you previously been registered at NMMU? Yes No

Qualification for which you are currently registered for:

Academic level of study (first year, senior, B Tech, Honours, Masters or PHD):.....

SECTION B: PERSONAL DETAILS

Title: Initials: Last name:

First Names (in full):

Maiden Name (if applicable):

Date of birth: DD / MM / YYYY Nationality:

Gender: Male Female

Population Group (required by the Department of Education) White Black Mixed Race Asian Other

If other please specify:

Home Language:

Passport Number: Expiry date: MM / YYYY

Marital Status: Single Married Divorced Widowed

Personal Address: (please do not indicate your school address here)

Postal Home Residential

No: Street / Building:

Suburb: Town / City:

Country: Postal Code:

Telephone Number: () Cell Number:

Email Address:

SECTION C: ACCOMMODATION OPTIONS

Option 1...../ Option 2.....

Monthly rental budget (electricity prepaid) R Would you share with other cultures. Yes No

Would like to share accommodation with another student (not a room)

Student Number: Initials Surname.....

Student Number: Initials Surname.....

FOR OFFICE USE - Date received:..... Deposit : PAID NOT PAID

UNDERTAKING BY PROSPECTIVE RESIDENT STUDENT

NB: It is a prerequisite for admissions to University that this section be completed in full and signed by the applicant AND his/her parent/guardian and witnesses.

I, the undersigned prospective student
(Name in block capitals please)

Have noted the contents of the General Regulations for Accredited Off campus Residence of Nelson Mandela Metropolitan University, of which the following in particular have been brought to my attention:

1. Upon my admission to the accommodation I am expected to accept responsibility for the property of the University in my room in accordance with the Registrar's/Landlord/Agents instructions.
2. The keeping and use of intoxicating liquor in residences and public spaces of such residence is prohibited.
3. All off campus accommodation is smoke free and is strictly prohibited.
4. The possession of drugs is strictly prohibited.
5. The possession of fire-arms is strictly prohibited.
6. A refundable damages deposit fee of R2000 must accompany all accommodation applications. The deposit will be refunded to the Applicant upon the expiration of the lease period, less any amount deducted in respect of damages, if applicable, to the leased property, fair wear and tear excepted. Claims received after one year will not be processed and students will forfeit the damages deposit fee. Students that have paid deposits and confirmed accommodation with the Office will not be allowed to cancel the booked accommodation for the duration of one semester. If a student cancels an application for admission after accommodation has been secured, the full deposit and rental will be forfeited.
7. Should the Off Campus Accommodation Office not receive the student's application form prior to arrival, the student shall be held liable for a R500 location fee to source accommodation. This will be charged to your student account.
8. No student will be admitted to off campus accommodation without the following payment:
 - 8.1 **DEGREE SEEKING STUDENTS:**
Payment of the administrative fee of R2000 and first term rental (third term if arriving during the second semester) prior to registration.
 - 8.2 **STUDY ABROAD/EXCHANGE STUDENTS:**
Payment of the refundable damages deposit of R2000 and the full semester rental prior to Registration.
All students must get financial clearance from the finance department.

EMERGENCY OPERATION

The Nelson Mandela Metropolitan University is hereby authorized to act on my behalf in any case where, on medical advice, an emergency operation is considered to be necessary. The Director of Student Housing (SA students) or Director: OIE (all International or Study Abroad students) in consultation with the Registrar will exercise this authority.

REGULATIONS AND RULES FOR RESIDENT STUDENTS

Before taking up residence I shall inform myself all the Regulations and Rules laid down by the University in respect of Residence. I undertake to be bound by these regulations and any that may be formulated in the future. I further undertake to accept the present authorities in the residences.

NB: Due to limited space, please note that this application does not confirm your choice or place.

Signature of applicant: _____ Signature of parent / guardian: _____
(if the prospective student is under the age of 21 years)

Full name of parent / guardian:

Signature of two witnesses: Witness 1: _____ Witness 2: _____

Signed at.....On this.....Day of.....20.....

I hereby acknowledge that i have read, understand and accept the terms and obligations provided for above as well as the residence Behavioural guidelines attached.

Signature of student: _____ Signature of parent/guardian: _____
(required if student is under 18)

Signature of University Designee: _____ Date.....



CREDIT CARD PAYMENT - INTERNATIONAL STUDENTS

INSTRUCTIONS:

- This is a fillable PDF form - You will need to save this PDF to your desktop and open it with the latest version of Adobe Acrobat Reader in order to save your information and digitally sign the document - *Older versions of Acrobat Reader will not allow you to save the data you input.*
- Download Acrobat Reader here: <https://get.adobe.com/reader/>
- If you prefer to print it out and manually fill it in, please use a BLACK PEN and BLOCK letters to complete this form or place an X in the correct square.
- Once completed email to bev.sanderson@nmmu.ac.za in order to process

PAYMENT IN RESPECT OF STUDENT FEES ACCOUNT

First Names *(in full)*:

Last name:

Student Number *(if you have one assigned)*:

I hereby authorize the NMMU to deduct an amount from my credit card: **R**

Credit card details:

Date of transaction: DD / MM / YYYY

Type of Card:    Other *(specify)*:

Card Number: Security Code *(3 digits on back of card)*:

Initials and Surname *(name on card)*: Expiry Date: MM / YYYY

Method of Payment: Single Budget = 3 6 12 18 24 36 48

Card Holder Identity/Passport No:

Home / Work Telephone: Cell Number:

Signature of card holder:

Please take the time to setup your Acrobat digital signature with the prompts to supply all the correct information.

Office use only

Receipt number:

Amount:

Receipt date:

Cashier:



Medical Aid Cover Guide

Visa Regulations to Study in South Africa

All international students need to comply with the visa regulations as determined by the Immigration Act, Act 13 Of 2002.

Regulation 10(1) (i) determines the following:

** An applicant for a study permit is required to provide:

(i)*proof of medical cover with a medical scheme registered in terms of the Medical Schemes Act, 1998, recognized in the Republic*

In terms of the Immigration Amendment Act 19 of 2004, any prospective student to the Republic of South Africa, must provide proof of medical cover with a medical scheme registered in terms of the Medical Schemes Act, 1998 Act 131 of 1998.

1. Medical aid Registration requirements to study at NMMU

Although you may, with some other foreign medical insurance products, secure a study visa from a South African diplomatic mission, NMMU in accordance with the Medical Schemes Act DOES NOT accept such medical cover for registration purposes. It is therefore recommended that you confirm your choice in medical cover with ABSA HCC prior to making any financial contributions to avoid additional and secondary purchases.

2. What evidence to provide for registration purposes

For registration purposes NMMU requires proof of full Medical Aid Cover with a South African registered medical aid scheme (No insurance products, from SA or abroad, will be accepted) for each full academic calendar year (being from the first day of the month of registration until the last day of November). Study Abroad and Exchange Students must secure medical cover for the full duration of their stay. A minimum of six (6) months cover is provided by medical aid companies, no less. English Skills Students are required to purchase cover for duration of six (6) months. Note that a membership certificate is required which may easily be obtained through ABSA HCC.

3. Payment of medical cover

It is thus advisable that international students make the necessary financial arrangements for the medical aid cover prior to entry into South Africa. Should the student rely on sponsorship he/she should ensure that the sponsor is advised of this requirement at the onset of the sponsorship and this requirement is applicable to NMMU (for example Post Graduate Research Scholarships) related bursaries as well.

Payment for the required medical aid cover fee is made directly to the Medical Aid Company, separately from the tuition fees

Please contact ABSA HCC with regard to the products that will be suitable for both your visa application, and registration at this University:

Email: international.students@absa.co.za
Tel: (+27) 860 100 380

4. Consultation

Please note that ABSA Healthcare Consultants have been appointed as (Office for International Education at NMMU) product specialists. They will operate nationally as Healthcare Consultants to most Higher Education Institutions from 2011 onwards.

5. Further important notes

Block release students – Students are to submit proof of travel insurance for the full duration of their stay in South Africa. Should the student remain in South Africa for the continuation of the year, the student will be required to purchase medical cover as stipulated in item 2.

Degree Seeking Students doing in service training will be required to make payment for medical cover for the full duration of the stay of the academic period in South Africa.